

The Essential Trainer:

Creating Outstanding Learning Experiences for Early Childhood Education Programs

The goal of the Essential Trainer Seminar is to develop capable and skillful trainers for Early Childhood Education (ECE) programs and increase the number of professionals who can design and deliver dynamic learning sessions to staff, families, and community partners.

Why do you need this training seminar?

- Essential and capable trainers are needed by ECE programs to bring new knowledge and skills to work teams
- Essential trainers are well prepared, give exciting presentations, and providing important follow-up
- Essential trainers seek practical skills and up-to-date strategies on ECE research, current initiatives and best practices
- Essential trainers use pertinent learning experiences that contribute to the professional development of quality ECE programming

Important ways both you and your program will benefit:

- Programs need to have effective professional development plans to meet the increasing demands of mandated initiatives
- In an age of accountability, successful organizations recognize the need for on-going, outcomes-driven training programs
- Solid learning opportunities for ECE teams provides for greater innovation, team effectiveness, and higher staff morale
- Professional development is a key to quality improvement plans and smart organizational management

In a world of greater ECE organizational accountability, public mandates, learning initiatives, and other requirements, fantastic training is an essential element in a program's professional development plans!



- Training based on solid adult learning strategies.
- Identification of participant and organization needs.
- Understanding of learning styles and preferences of working adults – staff, administrators, families.
- Skill building in the planning, development, and design powerful presentations.
- Develop concepts and materials that enhance the learning experience.
- Provide active learning experience for all participants.
- Learn the value in evaluating the effectiveness of training and steps for follow up.



Training & Technical Assistance Services at Western Kentucky University

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The Essential Trainer seminar will build your capacity as a training professional. Join us to get the knowledge and skills to succeed in motivating and inspiring your ECE team!

The best ideas and practical strategies originate with the TTAS/WKU team . . . The country's leading Head Start and early childhood education specialist team!

Who should participate?

- Individuals interested in becoming effective trainers within their ECE program.
- Current trainers seeking refreshing strategies.
- Managers and supervisors responsible for improving individual performance and program efficiency.
- Key staff responsible for energizing a team's professional development plans.

How can my program participate in the Essential Trainer Seminar?

- Attend a two day training seminar. Check the T/TAS Events Calendar to see when the next seminar is scheduled.
<https://orgs.wku.edu/ttas/training-list.php>
- Bring this seminar to your organization as an on-site event, benefiting a team of key staff.
- Participate in a T/TAS hosted on-line webinar. Visit the T/TAS web site for topics and dates.

For more information or to schedule an onsite seminar:

- Visit the T/TAS web site: www.ttas.org
- Visit the T/TAS training events web page: <https://orgs.wku.edu/ttas/training-list.php>
- Email Luis Hernandez, T/TAS ECE Specialist: luiswku@aol.com
- Call the T/TAS central office: 800.882.7482



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SAMPLE AGENDA

DAY ONE (5.5 hrs)

Morning Session: Introductions and Overview of Training
 Role of the Trainer
 Know Your Audience

Afternoon Session: Developing Effective Workshops
 Presentation Techniques
 Instructional Strategies

DAY TWO (6 hrs)

Morning Session: Training Design Considerations
 Training Evaluation and Follow-Up

Afternoon Session: Opportunities and Challenges in Training
 Difficult Participants
 Budget Considerations
 Next Steps