

Program Governance Training

The **Program Governance Training** workshop has been developed to assist, support, and provide new and existing Early Head Start programs with the tools needed to explore shared decision-making between parents, staff, and the community. The Program Governance Training will include information such as:

- The history of shared decision-making;
- Review the roles & responsibilities of the Policy Council, Governing Body, and management staff in shared decision-making;
- Review the Performance Standards and governance requirements from the Improving Head Start for School Readiness Act of 2007;
- Discuss basic parliamentary procedures and strategies to run a successful meeting;
- Learn the importance of team work; and
- Explore the role of the Parent Committee in effective program governance.



SAMPLE AGENDA

DAY ONE (5 hrs)

Morning Session:	History of Head Start and Head Start Core Values Glossary of Terms Governing Body Roles & Responsibilities <ul style="list-style-type: none">▪ Implementation Priorities▪ Membership Policy Council Roles & Responsibilities <ul style="list-style-type: none">• Implementation Priorities• Terms of Membership• Officers The Parent Committee <ul style="list-style-type: none">• Review of Regulations• Tips for the Parent Committee
Afternoon Session:	Organizing and Facilitating an Effective Head Start Policy Council Policy Council Training Requirements Procedures for Data Management

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