



Join A FREE T/TAS Listserv!

You are cordially invited to join one of Training & Technical Assistance Services' popular and highly informative **Head Start/Early Head Start Listservs**. All you need is a computer and an e-mail address. The rest is simple, and FREE. Please read on and feel free to circulate copies of this message to your staff.

What is a Listserv?

A Listserv is a computer program that allows people to exchange information via e-mail on various topics of interest. It is a relatively closed environment that is free of advertising or spam. Listservs are also called Mailing Lists.



How does it work?

It is really very simple. Once you are signed up, when you or any Listserv subscriber sends a message to the Listserv, every subscriber receives a copy of it. If someone chooses to reply to the message, they have the choice of replying to the individual who sent the message or to the entire group. It is a great way to ask questions or to start discussions on important topics.



Will I get a lot of messages?

Not really. If a lively discussion is going on, you might receive five or ten messages in a day. Some days you will receive none. You also have the choice of receiving a single message each day that contains all of the messages for that day. This is called the Digest Format.

What are the Listserv topics?

T/TAS currently has the following Listservs: Child Transportation, Disabilities, Early Childhood Education, Early Head Start, Early Head Start - Child Care Partnership, Family and Community Partnerships, Fiscal Management, Head Start Directors, Head Start Managers, Head Start Mental Health, Health and Nutrition, and Home-Based.

Training and Event Announcements

T/TAS also provides an email service to receive T/TAS event and news items. This valuable information resource is used to send out important announcements and other messages to our customers and subscribers. Any news or product updates, upcoming events, or special offers are announced through this service. Go to www.ttas.org and click on "Join the T/TAS Email List."



Who subscribes to the Listservs?

The vast majority of subscribers to the T/TAS Listservs are program staff from various Head Start/Early Head Start programs throughout the country.

How do I join?

This is the easy part. All you do is visit the T/TAS web site at www.ttas.org, click on the "**Listservs**" link from the menu bar, and then select the Listserv you wish to join. For each Listserv you select, you will be directed to a page where you can subscribe by following the simple on-screen directions.

For more information or to resolve any problems you may have joining a Listserv, contact T/TAS by e-mail at ttas.info@wku.edu or by phone at 800-882-7482.

Don't forget to pass this flyer along to the other members of your staff!

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